



## JOB SITE ORIENTATION

THE FOLLOWING ARE GENERAL SAFETY RULES THAT ALL EMPLOYEES ON THIS JOB SITE MUST FOLLOW. EMPLOYEES AND WORKERS WILL BE REMOVED FROM THE JOB SITE FOR VIOLATING THE FOLLOWING PROTOCOLS:

1. PPE INCLUDES: Hard Hat, Safety Vest, Safety Glasses, Work Boots, Gloves
2. This job site abides by OSHA Regulations.
3. All Paradigm Commercial job sites are NO SMOKING.
4. The use of cell phones for pictures, audio and video to post social media or other public sites is prohibited.
5. ANSI approved hard hats and safety glasses will be worn at all times on site. Hard hats must be properly worn and fitted.
6. Face shields and safety glasses or goggles will be worn while using chippers, drills, power actuated tools grinders and all other tools that could create flying objects that could injure eyes or face.
7. Long hair shall be contained while working where it could be entangled or catch fire.
8. Full length pants are required.
9. Shirts must be sleeved (short or long) must cover entire mid section and shoulders.
10. Shoes/Boots must be sturdy and made for construction purposes.
11. No Gambling, Fighting or Horseplay
12. The use or possession of illegal drugs, alcohol, or firearms are not allowed on Paradigm Commercial sites. Any person(s) found with these items or under the influence of drugs/alcohol shall be subject to immediate disciplinary action. Paradigm reserves the right to search any property under suspicion of these activities and alert any authorities.
13. Good housekeeping will be maintained throughout the duration of this project. Construction debris and trash does not belong in interior contained trash cans and must be disposed of in dumpster(s).
14. The speed limit on this job site is 10MPH.
15. Any protruding ledge with a 6' drop or greater must be protected with danger tape, flags or a properly constructed guardrail system. These fall risk identifiers must be placed at least 6' from said ledge.
16. Any employee walking/work above a 6' (six foot) elevation must be tied off with a personal arrest system or adequate fall protection such as a guardrail or net. Fall arrest systems must be in good condition and within their expiration date period.
17. If you remove fall risk guardrails, danger tape or other identifiers, YOU ARE RESPONSIBLE FOR REPLACING IT.
18. Open holes, floor openings, open sided floors, etc. shall be properly covered and barricaded.
19. Flammable liquids are to be stored in metal cans and properly labeled.
20. Material dropped from greater than two stories must be done so by chute.
21. Intentional violation of safety rules, traffic laws or parking arrangements.
22. Theft.
23. Negligent damage.
24. Vandalism
25. Being in an unauthorized area.
26. Falsification of information or of project documents.
27. Soliciting during working hours.
28. Walking off the job.

These are general protocols on this site. If you have questions please see a Paradigm project manager or superintendent.

Please legibly fill in blanks.

Company: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
(Compania)

Your Name: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Nombre) (Fecha de nacimiento)

Your Telephone Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
(Tu numero de Telefonica)

Emergency Contact: \_\_\_\_\_ Telephone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
(Contacto de emergencia)

Initial Below:

\_\_\_\_\_ I have received, read and acknowledge the Paradigm Orientation paperwork.  
(He recibido, leído y acepto la orientación del Paradigm)

\_\_\_\_\_ "RIGHT-TO-KNOW" LAW and the information concerning hazardous substances.  
(Las leyes sobre El Derecho de Saber cuando estoy trabajando con las sustancias químicas peligrosas.)

Today's Date \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
(La Fecha).

Signature: \_\_\_\_\_  
(Su Firma)